

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

August 21, 2006

CALL TO PODIUM:

James D. Arnoult

RESPONSIBLE STAFF:

James D. Arnoult

AGENDA ITEM:

(please check one)

| | |
|---|------------------------------|
| | Presentation |
| | Proclamation/Certificate |
| | Appointment |
| | Public Hearing |
| | Historic District |
| X | Consent Item |
| | Ordinance |
| | Resolution |
| | Policy Discussion |
| | Work Session Discussion Item |
| | Other: |

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

| | |
|-------------------|--|
| Introduced | |
| Advertised | |
| | |
| | |
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| | |
| Hearing Date | |
| Record Held Open | |
| Policy Discussion | |

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter Into a Contract to Purchase One (1) 2007 Passenger Bus for the Department of Parks Recreation and Culture (\$99,043)

SUPPORTING BACKGROUND:

Unit number 3870 is a 1989 GMC Bus that is currently being used for camps and recreation program trips. Due to its age and condition, this vehicle is in need of replacement. This unit will be traded in at the time of delivery.

Montgomery County Public Schools awarded a contract (Bid # 7055.8) for the purchase of a bus that would meet our requirements. Sufficient funds are available for this purchase in the Vehicle and Equipment Replacement Fund.

Staff recommends that the City piggyback on the Montgomery County Contract to purchase one (1) 2007 Passenger Bus from American Bus Sales and Service.

DESIRED OUTCOME:

Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: August 21, 2006
Director, PW, PM & E

AUTHORIZING

Purchase X Award Contract Transfer Funds Negotiate/
Execute a Contract

BID INFORMATION:

Advertisement Date N/A

Newspaper(s) N/A

Bids Opened/Tabulated (date) Piggyback on Montgomery County Contract # 7055.8

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

One (1) 2007 Thomas Passenger Bus with Thru Luggage Storage and Air Conditioning.

CONTRACTED/PURCHASE FROM:

Company Name: American Bus Sales and Service

Street Address: 195 Defense Highway
P. O. Box Number

City/State/Zip: Annapolis, Maryland 21401

CONTRACT/PURCHASE AMOUNT: \$99,043.00


Check One: In the Amount of X Not to Exceed

FUNDS TO BE EXPENDED FROM: Operating Budget X Capital Improvements Budget

Account Number: 310700 Vehicle & Equipment Replacement Fund
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available x ☒ Not available

 8/17/06

Finance Dept.

Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO
A CONTRACT TO PURCHASE ONE (1) 2007 PASSENGER BUS
FOR THE DEPARTMENT OF PARKS, RECREATION AND CULTURE

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, it has been determined that a 1989 Passenger Bus (Unit # 3870) needs to be replaced; and

WHEREAS, the City wishes to participate in the Montgomery County Bid # 7055.8 to purchase a replacement bus:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to negotiate and award a contract to purchase One (1) 2007 Passenger Bus from American Bus Sales and Service, 195 Defense Highway, Annapolis, Maryland 21401, in the amount of Ninety-Nine Thousand Forty-Three Dollars (\$99,043.00); said funds to be expended from the Vehicle and Equipment Replacement Fund.

ADOPTED by the Mayor and City Council this 21st day of August 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 21st day
of August 2006.

David B. Humpton, City Manager